

PROJECT SCHEDULE

The project schedule indicates when tasks need to be started and finished (and who will perform them) in order to meet project milestones and deliver the entire product on time. It is often expressed as a list, calendar, or a Gantt chart.

January						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1	2
3	4	5	6	7	8	9
10	11	12 <i>Phase 1 Starts (Pre-Design), 1.1 Discovery Documents Starts</i>	13	14	15	16
17	18 <i>1.1 Discovery Documents Ends</i>	19 <i>1.2 Project Management Plan Starts</i>	20	21	22	23
24	25 <i>Phase 1 Ends (Pre-Design), 1.2 Project Management Plan Ends</i>	26 <i>Phase 2 Starts (Design), 2.1 Goals & Objectives Starts</i>	27	28 <i>2.1 Goals & Objectives Ends</i>	29 <i>2.2.1-2.2.3 Timing & Assessments Starts</i>	30 <i>2.2.1-2.2.3 Timing & Assessments Ends</i>
31 <i>2.2.4 Pre/Post Survey Starts</i>						

PROJECT SCHEDULE (CONTINUED)

February						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1	2 <i>2.2.4 Pre/Post Survey Ends</i>	3 <i>2.2.5 Handoff Information Starts</i>	4	5 <i>Designer's Progress Report</i>	6 <i>2.2.5 Handoff Information Ends</i>
7 <i>3.1 Unit 1 Development Workahead Begins</i>	8 <i>Progress Report Signoff Due</i>	9	10	11 <i>3.1 Unit 1 Development Workahead Ends, Unit 1 Complete</i>	12 <i>3.2 Unit 2 Development Workahead Begins</i>	13
14 <i>3.2 Unit 2 Development Workahead Ends, Unit 2 Complete</i>	15 <i>Phase 2 Ends (Design), 3.3 Unit 3 Development Workahead Begins</i>	16 <i>Phase 3 Begins (Development)</i>	17	18	19 <i>3.3 Unit 3 Development Workahead Ends, Unit 3 Complete</i>	20 <i>3.3-3.7 Unit 3-7 Rough Development Workahead Starts/Ends, 3.8.1 Create Questionnaire Starts/Ends</i>
21 <i>4.4-4.7 Unit 4-7 Final Development Workahead Starts</i>	22	23	24	25 <i>Usability Testing, 3.8.2 Distribute Questionnaire Starts/Ends, Unit 4 Complete</i>	26 <i>Usability Feedback Due, 3.8.3 Evaluate Data Begins/Ends</i>	27 <i>4.1-4.3 Unit 1-3 Revisions Starts/Ends</i>
28						

PROJECT SCHEDULE (CONTINUED)

March						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1 <i>Phase 3 Ends (Prototyping)</i>	2 <i>Phase 4 Begins(Final Development), Unit 5 Complete</i>	3	4	5 <i>Designer's Progress Report (1wk. Remaining)</i>	6
7 <i>Unit 6 Complete</i>	8	9	10	11	12 <i>4.4-4.7 Unit 4-7 Final Development Ends, Unit 7 Complete</i>	13 <i>4.8 Final Delivery Package Begins/Ends</i>
14	15 <i>Phase 4 Ends (Development), Final Check</i>	16 <i>UMGC Delivery</i>	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

PROJECT SCHEDULE (CONTINUED)

Date	Event	Date	Event
1/12	Phase 1 Starts (Pre-Design)	2/15	3.3 Unit 3 Development Workahead Begins
1/12	1.1 Discovery Documents Starts	2/16	Phase 3 Begins (Development)
1/18	1.1 Discovery Documents Ends	2/19	3.3 Unit 3 Development Workahead Ends
1/19	1.2 Project Management Plan Starts	2/19	Unit 3 Complete
1/25	Phase 1 Ends (Pre-Design)	2/20	3.3-3.7 Unit 3-7 Rough Dev. Workahead Starts/Ends
1/25	1.2 Project Management Plan Ends	2/20	3.8.1 Create Questionnaire Starts/Ends
1/26	Phase 2 Starts (Design)	2/21	4.4-4.7 Unit 4-7 Final Development Workahead Starts
1/26	2.1 Goals & Objectives Starts	2/25	Usability Testing
1/28	2.1 Goals & Objectives Ends	2/25	3.8.2 Distribute Questionnaire Starts/Ends
1/29	2.2.1-2.2.3 Timing & Assessments Starts	2/25	Unit 4 Complete
1/30	2.2.1-2.2.3 Timing & Assessments Ends	2/26	Usability Feedback Due
1/31	2.2.4 Pre/Post Survey Starts	2/26	3.8.3 Evaluate Data Begins/Ends
2/2	2.2.4 Pre/Post Survey Ends	2/27	4.1-4.3 Unit 1-3 Revisions Starts/Ends
2/3	2.2.5 Handoff Information Starts	3/1	Phase 3 Ends (Prototyping)
2/5	Designer's Progress Report	3/2	Phase 4 Begins (Final Development)
2/6	2.2.5 Handoff Information Ends	3/2	Unit 5 Complete
2/7	3.1 Unit 1 Development Workahead Begins	3/5	Designer's Progress Report (1wk. Remaining)
2/8	Progress Report Signoff Due	3/7	Unit 6 Complete
2/11	3.1 Unit 1 Development Workahead Ends	3/12	4.4-4.7 Unit 4-7 Final Development Ends
2/11	Unit 1 Complete	3/12	Unit 7 Complete
2/12	3.2 Unit 2 Development Workahead Begins	3/13	4.8 Final Delivery Package Begins/Ends
2/14	3.2 Unit 2 Development Workahead Ends	3/15	Phase 4 Ends (Development)
2/14	Unit 2 Complete	3/15	Final Check
2/15	Phase 2 Ends (Design)	3/16	UMGC Delivery

Event Coloring: ● Phase, ● Milestone, ● Start, ● End